

**INDIVIDUAL CABINET MEMBER DECISION-MAKING
RECORD OF DECISION**

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Gateway 2 Contract Award Approval Leased Cars
Decision-maker	Cabinet Member for Environment and the Public Realm
Earliest date when decision can be taken	11 October 2016
Key decision – Yes/No?	Yes
Date published on forward plan	August 2016
Date sent to cabinet member	3 October 2016
Recommendations	<ol style="list-style-type: none"> 1. That the Cabinet Member for Environment and the Public Realm approves the use of Crown Commercial Services framework RM3710, including any new framework that directly replaces it, to procure staff lease cars up to a total value of £3.4m for a period of three years commencing 19 October 2016. 2. That the Cabinet Member for Environment and the Public Realm notes the added environmental benefits and financial savings that will be obtained in relation to a reduced carbon dioxide emissions cap and new insurance group cap. 3. That the Cabinet Member for Environment and the Public Realm notes the requirement for the council to register to use the Crown Commercial Services framework RM3710. 4. That the Cabinet Member for Environment and the Public Realm notes that all lease cars procured under this framework will be compliant with the requirements of the Ultra Low Emission Zone which will be implemented in the congestion zone area from September 2020.

ORIGINATING AUTHOR'S DETAILS

(Officers to complete this section prior to issuing to cabinet member)

Lead officer (Name and job title)	Ian Smith, Director of Environment, Environment and Leisure
Report author (Name and job title)	Michael McNicholas, Head of Waste and Cleaning
Contact Number	020 7525 3449

PART B

(Cabinet member to complete this section)

DECISION(S)

APPROVED

REASONS FOR DECISION

AS ON PAPER

**ALTERNATIVE OPTIONS
CONSIDERED**

NONE

REPRESENTATIONS RECEIVED

NONE

ADDITIONAL ADVICE RECEIVED

NONE

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

NONE

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

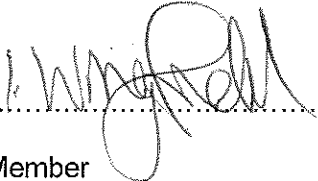
or

~~I approved an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed.......... Dated.....12.10.16.....

Cabinet Member

Please return completed hard copy of the form to Victoria Foreman, Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 5485 fax: 020 7525 7284.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

